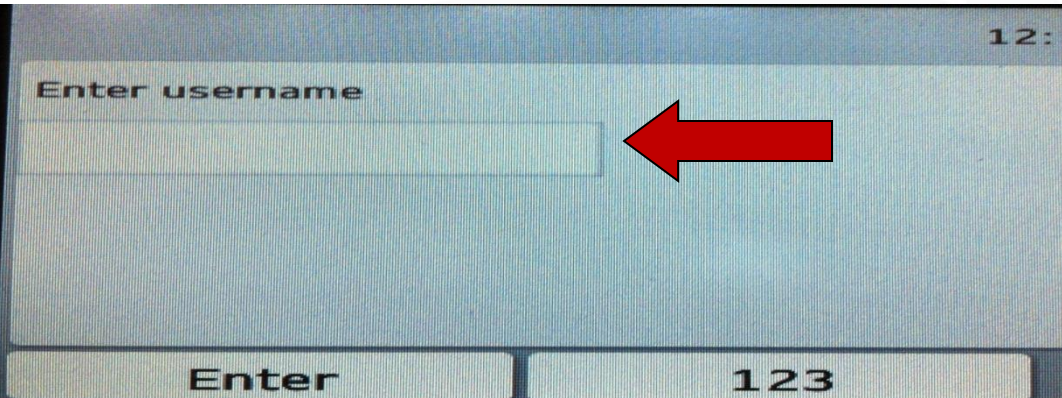


➤ Adjusting the phone base and screen position



➤ Screen for logging into phone add username and password



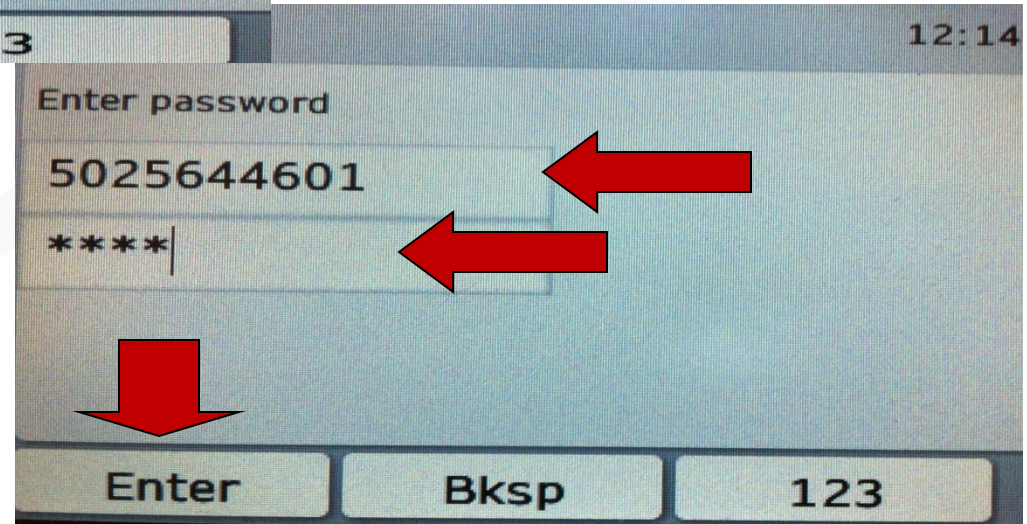
12:13

Enter username

Enter

123

A screenshot of a mobile phone screen showing a login interface. At the top right, the time is 12:13. Below the status bar, there is a text prompt 'Enter username'. Underneath this prompt is a single-line text input field. A large red arrow points from the right towards this input field. At the bottom of the screen, there are three buttons: 'Enter', '123', and a partially visible button on the right.



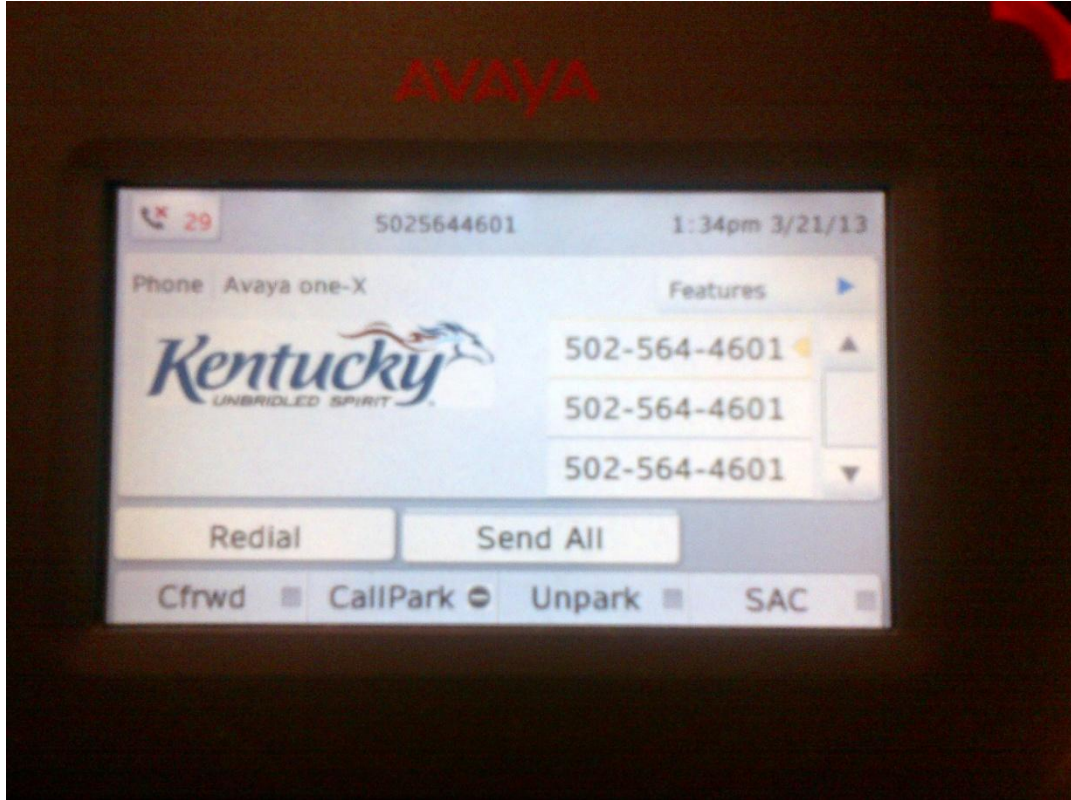
12:14

Enter password

5025644601

Enter Bksp 123

A screenshot of a mobile phone screen showing a login interface. At the top right, the time is 12:14. Below the status bar, there is a text prompt 'Enter password'. Underneath this prompt is a two-line password input area. The first line contains the text '5025644601'. The second line contains four asterisks '****' followed by a vertical cursor bar. Two large red arrows point from the right towards these two lines of the password input area. Below the password input area is a large red arrow pointing downwards towards the 'Enter' button. At the bottom of the screen, there are three buttons: 'Enter', 'Bksp', and '123'.



- Placing/Receiving Calls
- Call Appearances
- Ten Digit Dialing
Direct to outside
Using
speakerphone
Using a headset (if
provided)



➤ Using the Phone Button

- Press the Phone button anytime to return to the main phone screen to view and manage your calls.

Preventing the Other Person on the Line From Hearing You:



- Press the **Mute** button. The other party cannot hear you.
- To reinstate two-way conversation, press the **Mute** button again.
- The Mute button lights when your call is muted.

➤ Headset On/Off Button

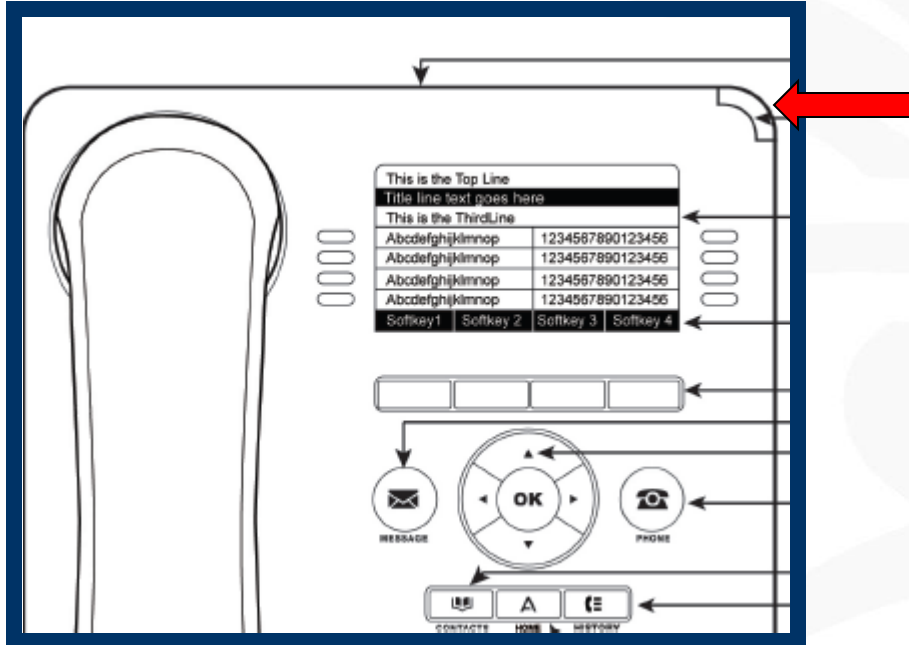




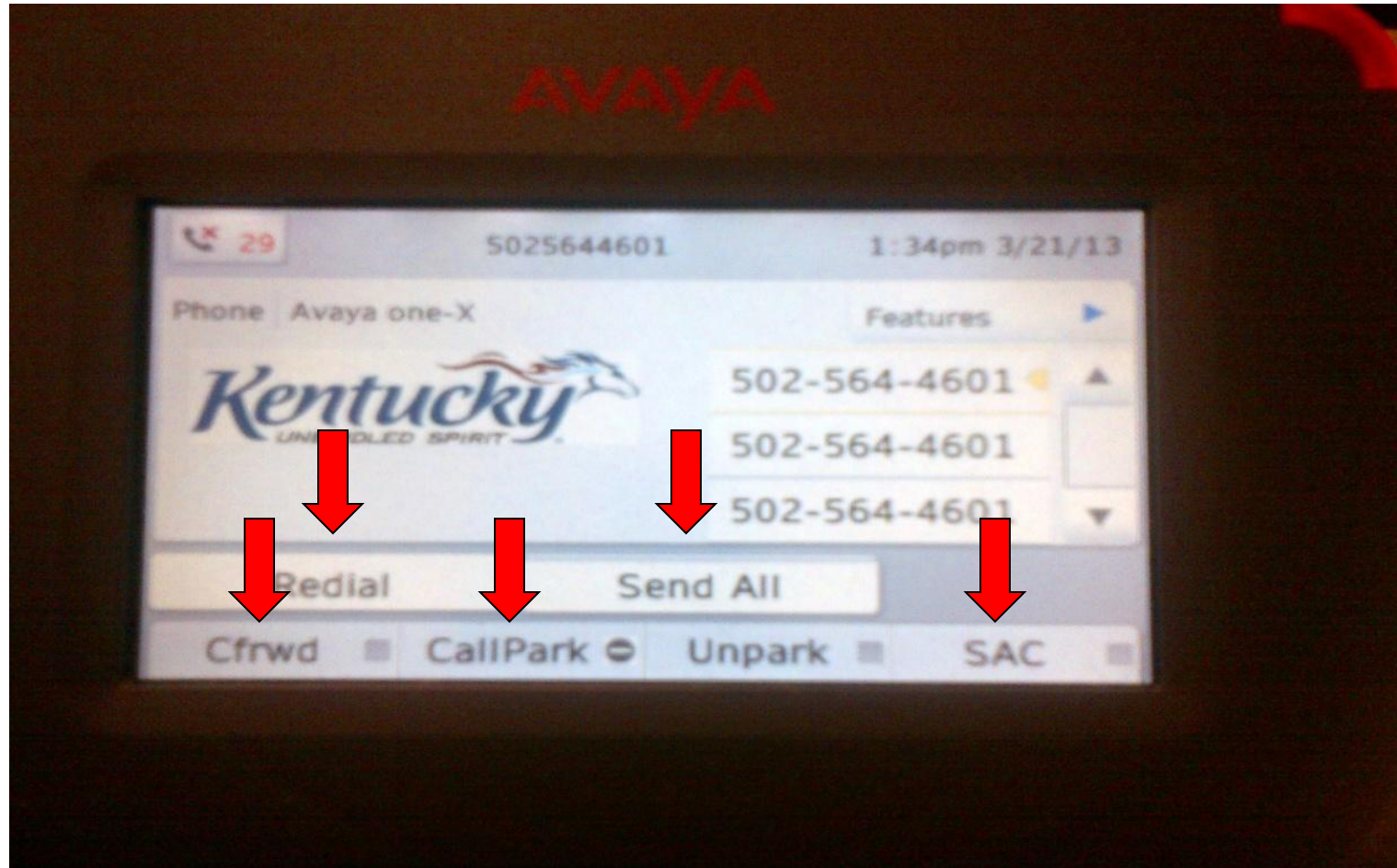
Volume Button

- Press the volume button to adjust the volume of the handset, headset, speaker or ringer.

MESSAGE WAITING INDICATOR



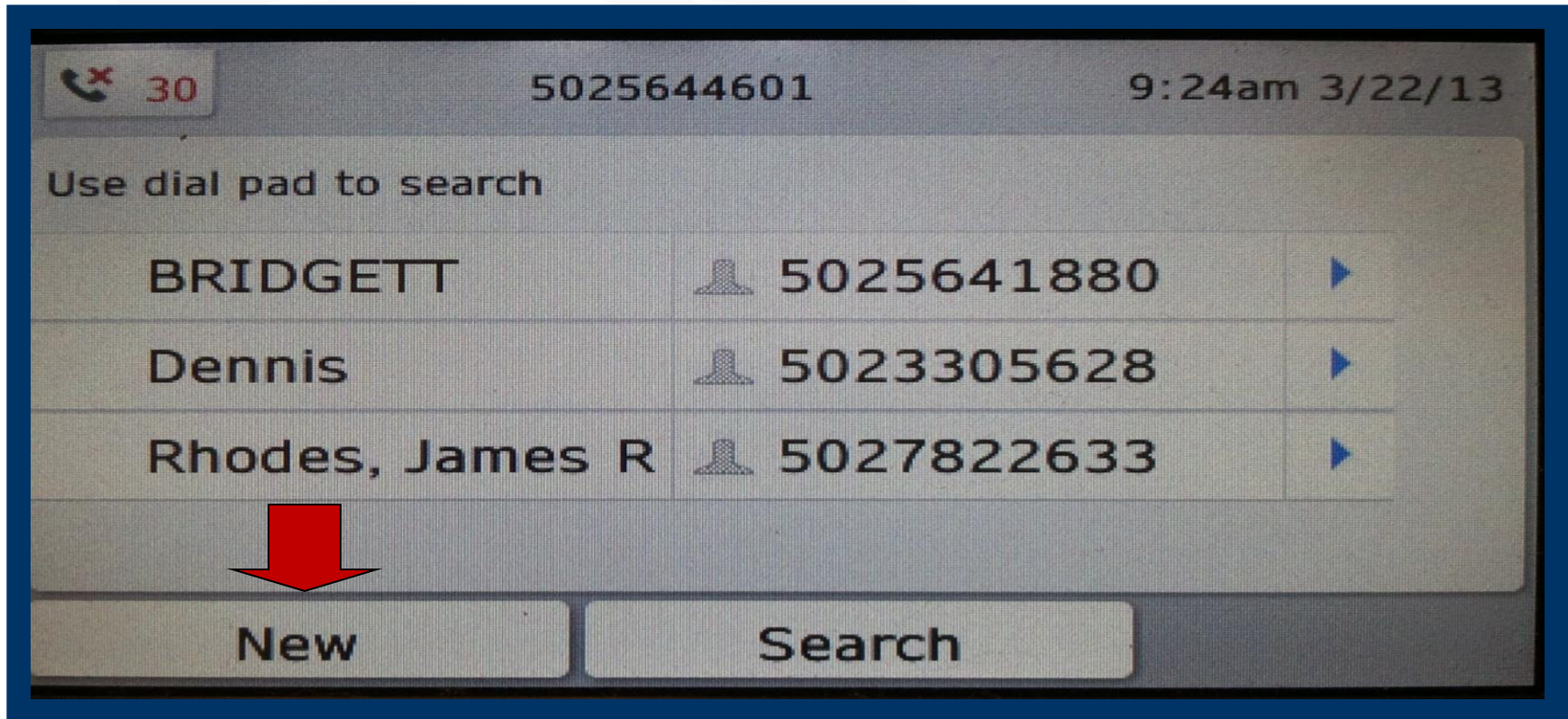
➤ If you have messages in your Avaya Voice Mailbox, the light on the top right corner of your telephone will light solid red. In addition, the Messages button will also be lit. Once you listen to your messages, the lights will turn off.



- How to add contacts:
- Press the contact button:



➤ Then press on new to add someone to your contacts.



➤ Then Type In First And Last Name And Press The Green Check.

The screenshot shows a mobile application interface. At the top, there is a status bar with a red 'x' icon, the number '30', the phone number '5025644601', and the time '9:25am 3/22/13'. Below the status bar is a text input field with the placeholder text 'Enter the First Name'. Below this is a label 'First Name:' followed by another text input field. Below that is a label 'Last Name:' followed by a third text input field. At the bottom of the screen is a virtual keyboard. A red arrow points to the 'First Name:' label, another red arrow points to the 'Last Name:' label, and a third red arrow points to a green checkmark button on the keyboard.

- Then pick what type of phone and type in phone number.

The image shows a mobile phone dialer interface. At the top, the phone number "5025641880" is displayed. Below it, the text "Enter Number 1" is shown. A red arrow points to a small icon on the left side of the input field. To the right of the input field are three buttons: a blue button with a phone handset icon, a blue button with a mobile phone icon, and a blue button with a house icon. Below these buttons is a numeric keypad with digits 1-0, symbols like !, @, #, \$, %, &, *, (,), and a "Abc" button. A red arrow points to a green checkmark button at the bottom right of the keypad.

➤ Then Press save to add them to your contacts.

5025641880 9:56am 8/6/13

Edit Contact

Baker, Mike		
Default		
Track Presence	Yes	
5027824710		

Save Cancel Add

➤ **To Find Someone Already In The System
Press On Contacts.**



➤ To Find Someone Already In The System
Press On Search.

The screenshot shows a mobile application interface. At the top, there is a status bar with a red 'x' icon, the number '30', the phone number '5025644601', and the time '9:24am 3/22/13'. Below this is a section titled 'Use dial pad to search'. It contains a table with three rows of search results. Each row has a name, a pin icon, a phone number, and a blue arrow icon. At the bottom of the screen, there are two buttons: 'New' and 'Search'. A large red arrow points down to the 'Search' button.

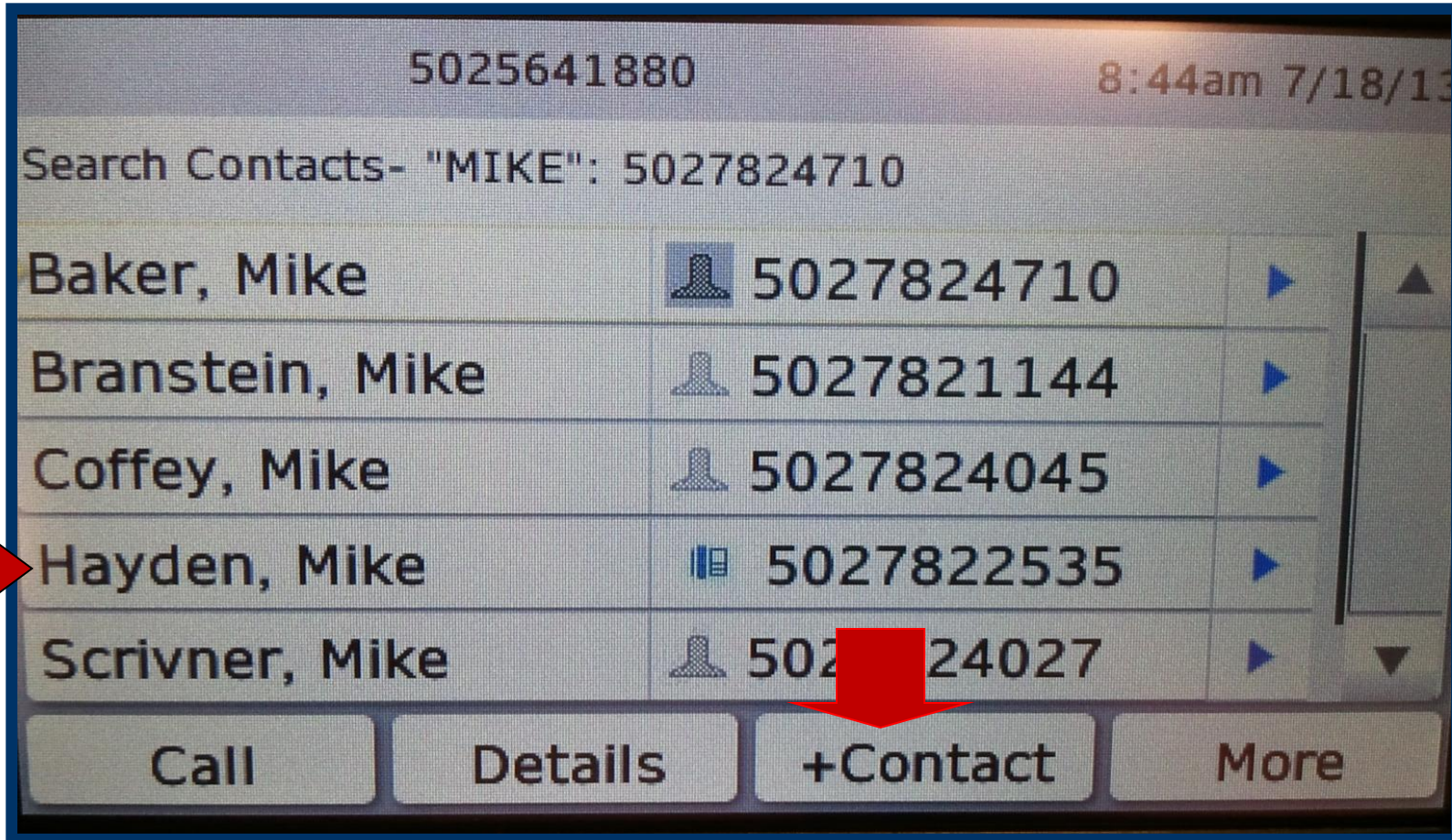
Use dial pad to search			
BRIDGETT	📍	5025641880	▶
Dennis	📍	5023305628	▶
Rhodes, James R	📍	5027822633	▶

New Search

➤ Then Type In First And Last Name And Press The Green Check.

The screenshot shows a mobile application interface. At the top, there is a status bar with a red 'x' icon, the number '30', the phone number '5025644601', and the time '9:25am 3/22/13'. Below the status bar, there is a text input field with the placeholder text 'Enter the First Name'. Below this, there are two more text input fields, one labeled 'First Name:' and one labeled 'Last Name:'. Two red arrows point to these fields from the left. Below the input fields is a virtual keyboard. A red arrow points to the green checkmark button on the keyboard.

➤ Press the persons name then press +Contacts



➤ Then you will press save

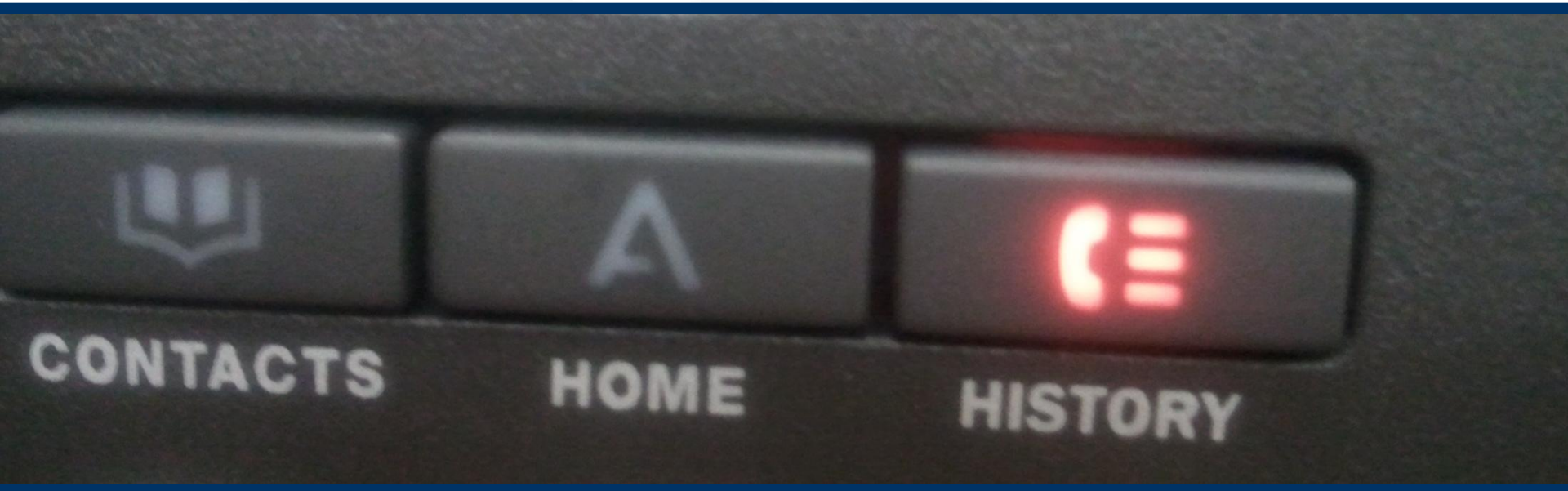
5025641880 9:56am 8/6/13

Edit Contact

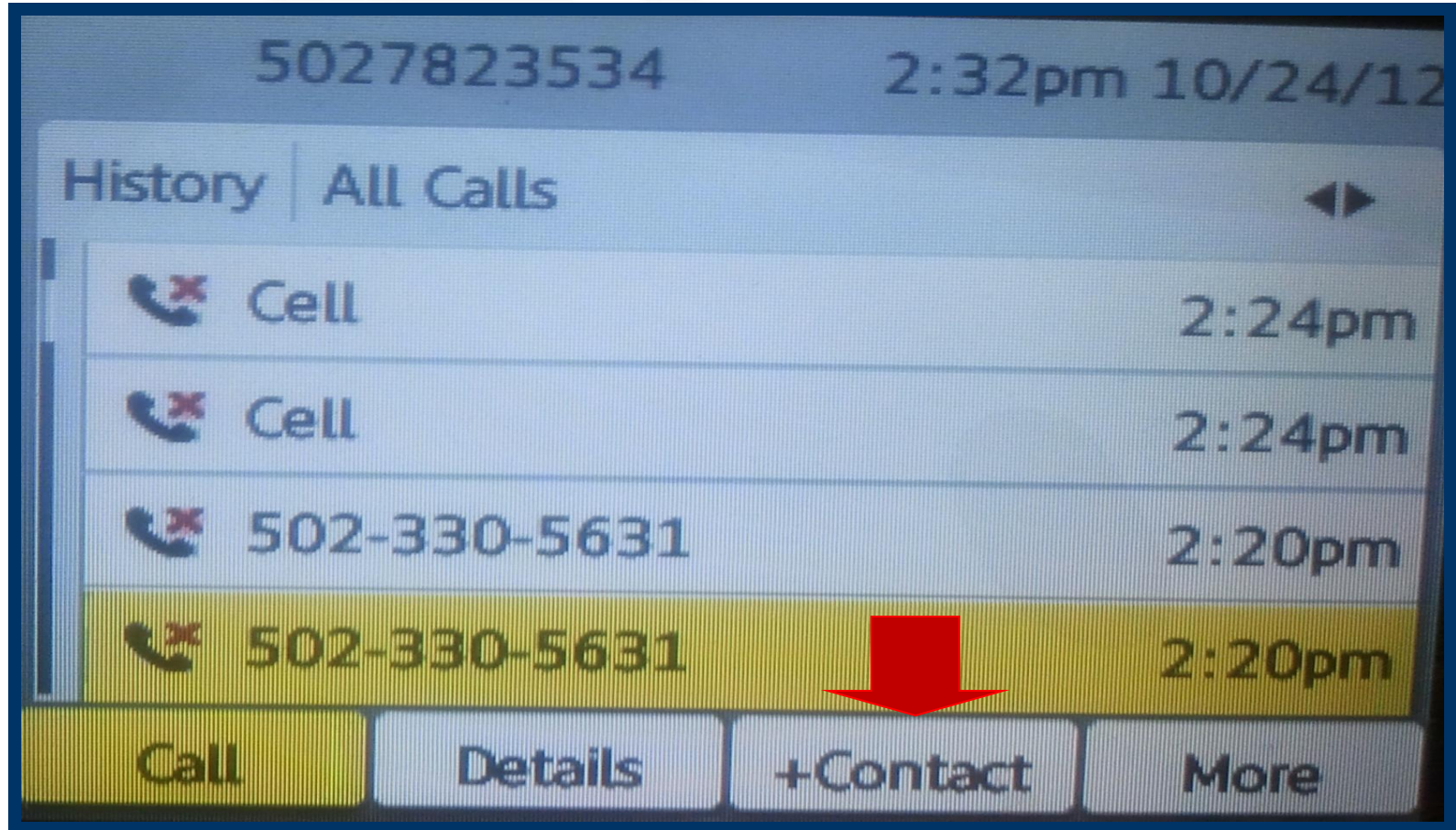
Baker, Mike		
Default		
Track Presence	Yes	
5027824710		

Save Cancel Add

- Call history
- Add contacts from history



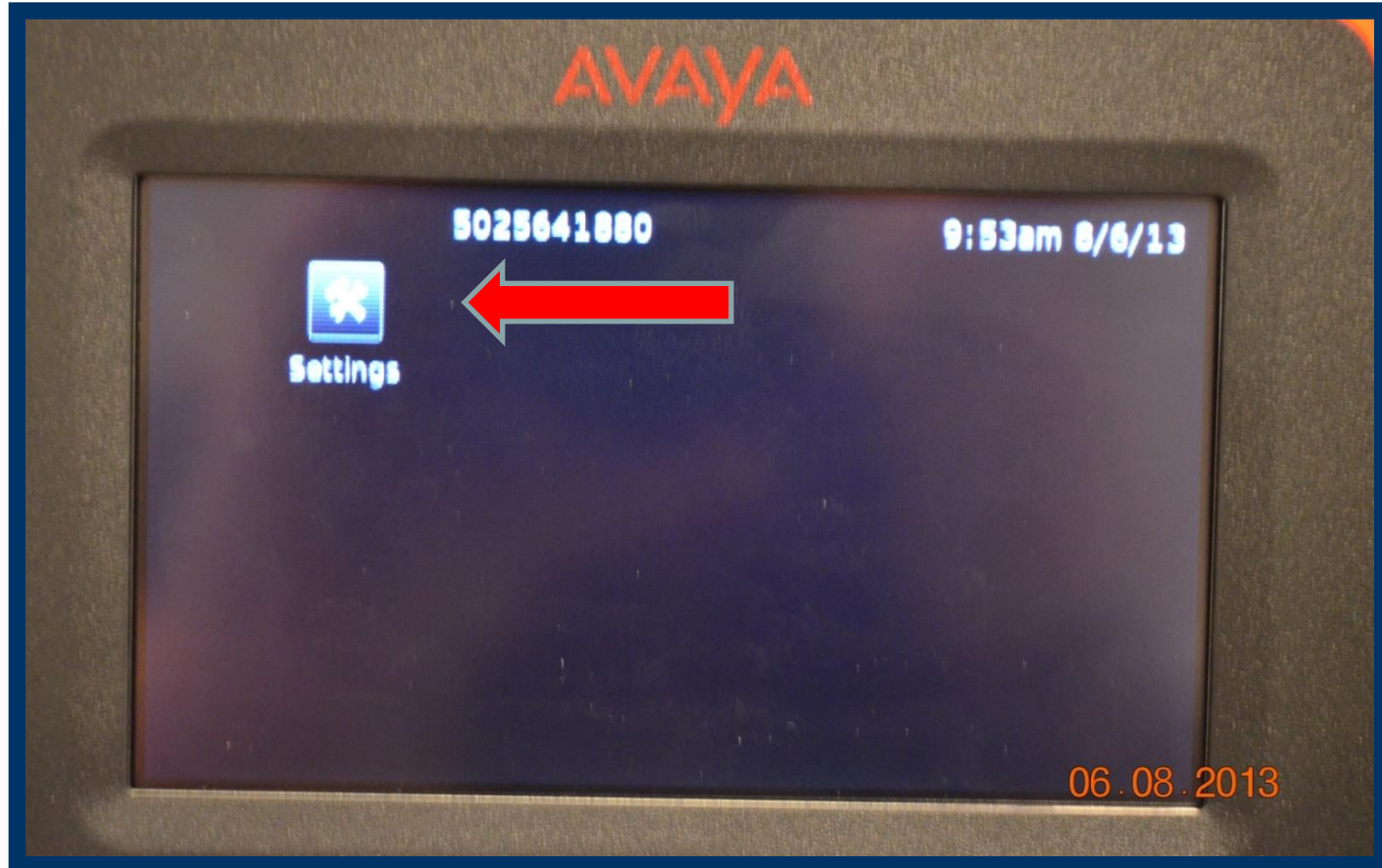
- Call history
- Add contacts from history



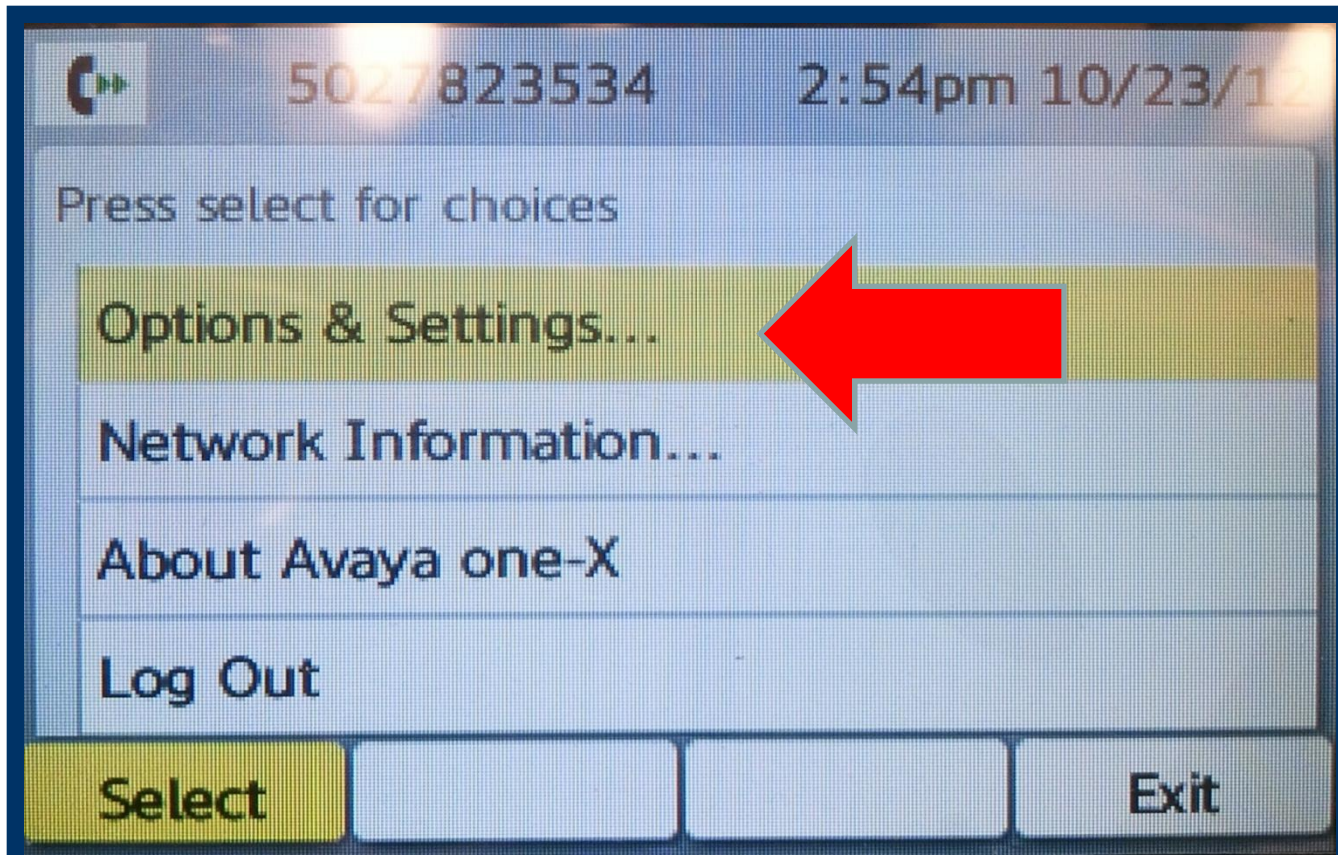
➤ Press on home button to change settings on phone.



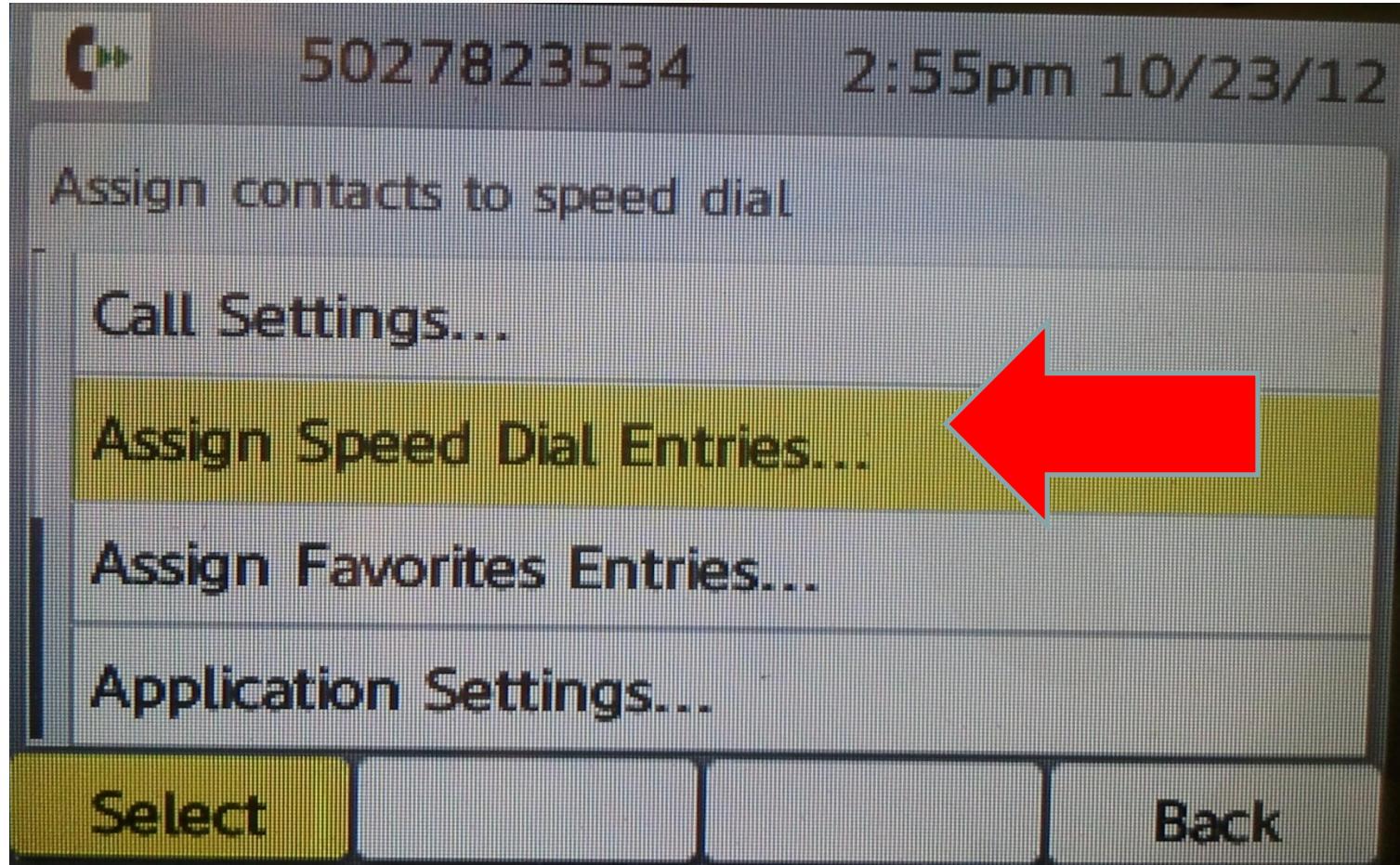
➤ Press setting on the touch screen.




➤ Press on Options & Settings.



➤ Assign speed dial entries



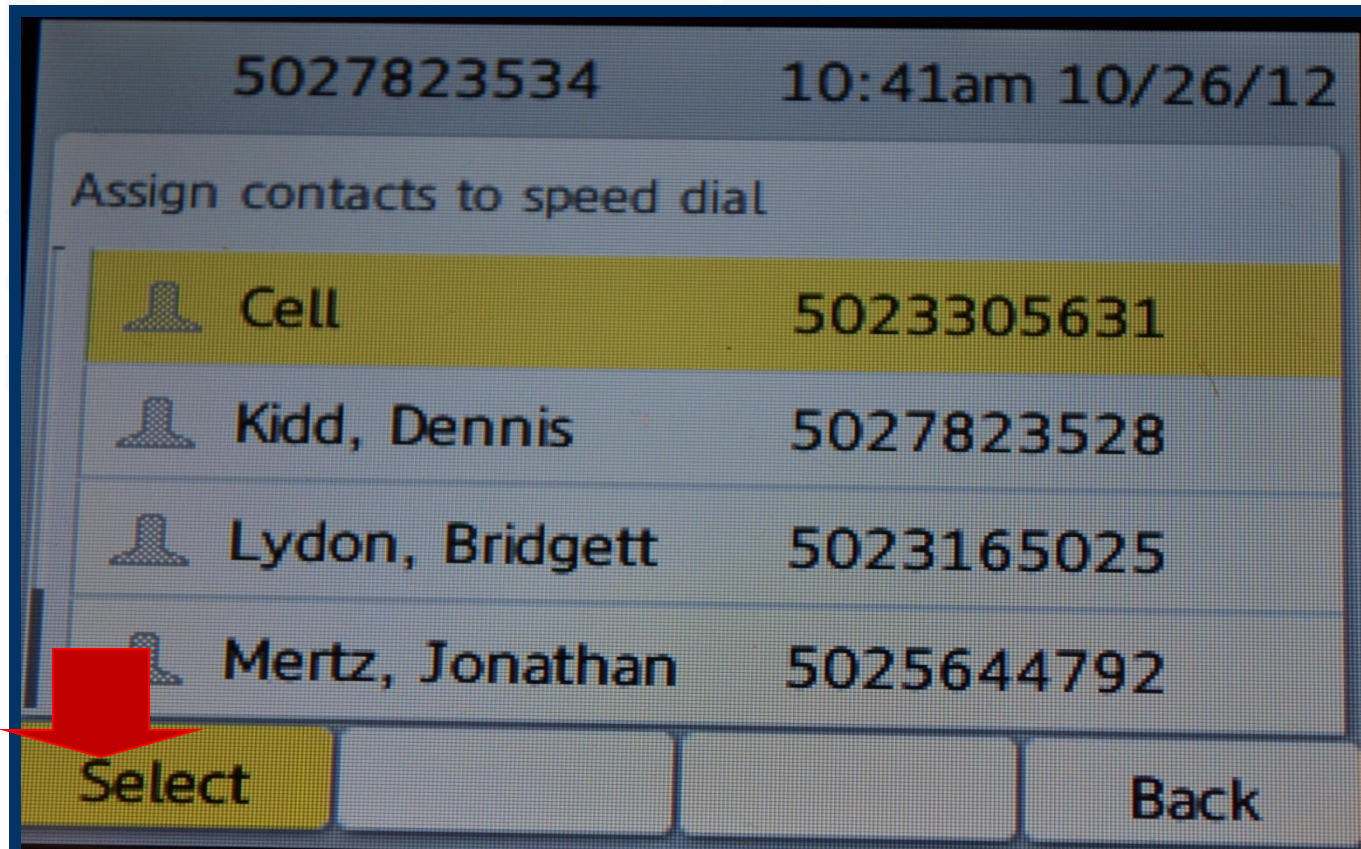
 5027823534 2:56pm 10/23/12

Assign contacts to speed dial

1	Unassigned
2	Unassigned
3	Unassigned
4	Unassigned

Assign **Back**

- **Press to choose a name and then press select.**





➤ Press select

5027823534 10:41am 10/26/12

Select a number to assign

Cell

 Default

 5023305631

Select Back



5027823534

2:57pm 10/23/12

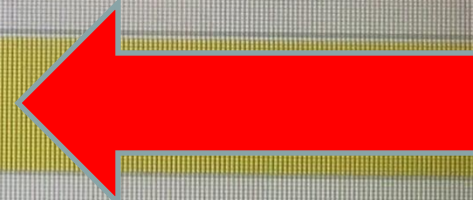
Assign entries to Favorites

Call Settings...

Assign Speed Dial Entries...

Assign Favorites Entries...

Application Settings...



Select

Back

5027823534

10:42am 10/26/12

Assign entries to Favorites

1 Unassigned



Contacts

Features

Back

5027823534

10:42am 10/26/12

Assign contacts to Favorites



Cell

5023305631



Kidd, Dennis

5027823528



Lydon, Bridgett

5023165025



Mertz, Jonathan

5025644792

Select


Back


5027823534 10:42am 10/26/12


Select a number to assign

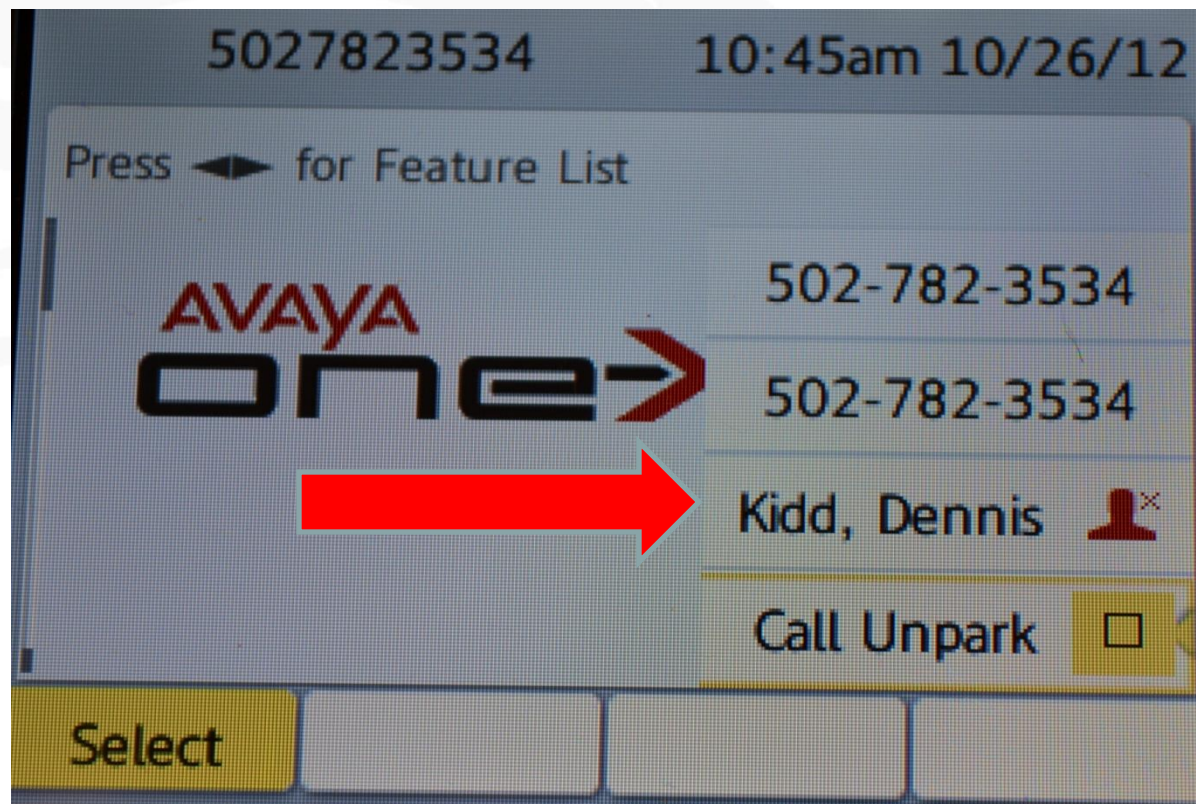
Dennis

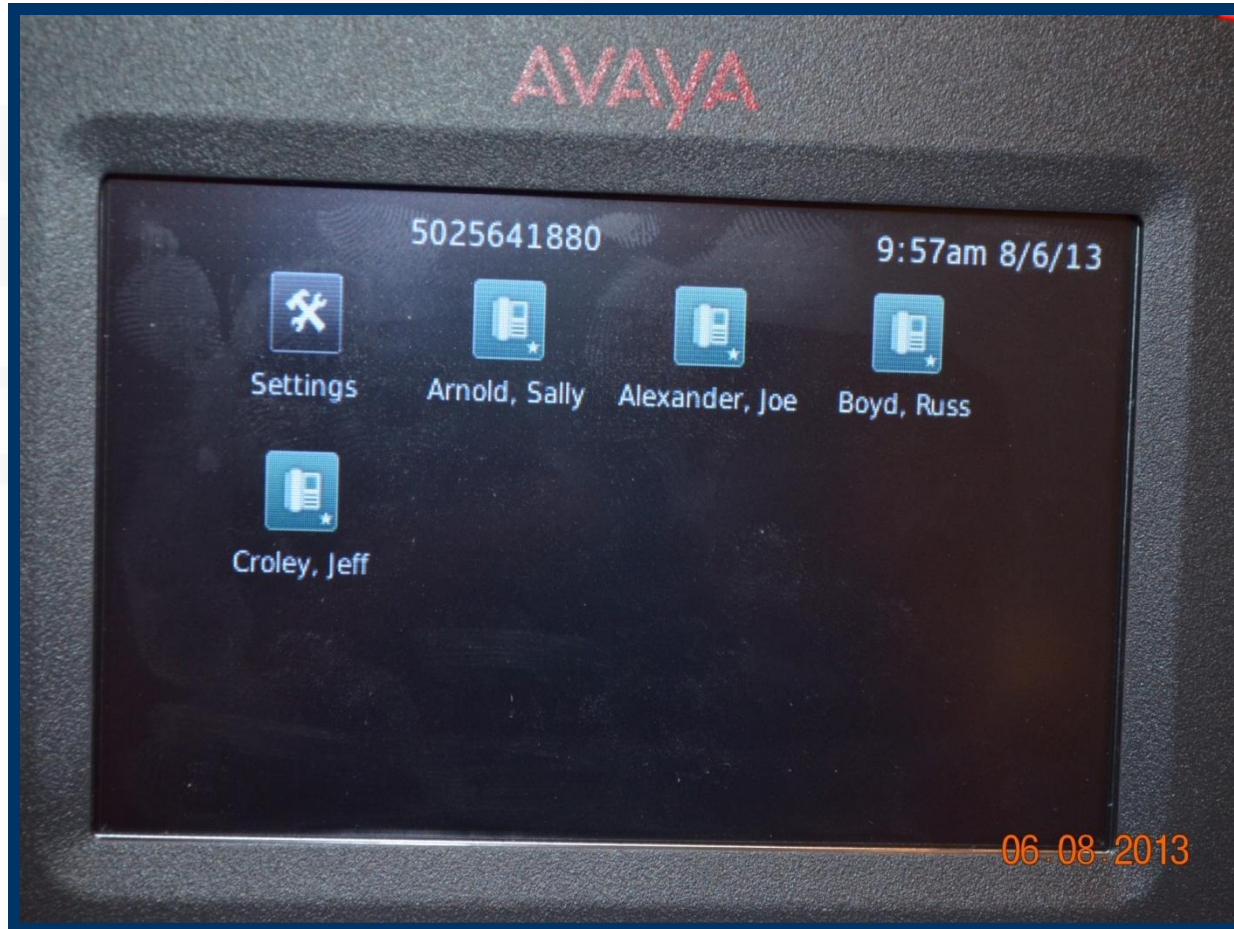
Kidd

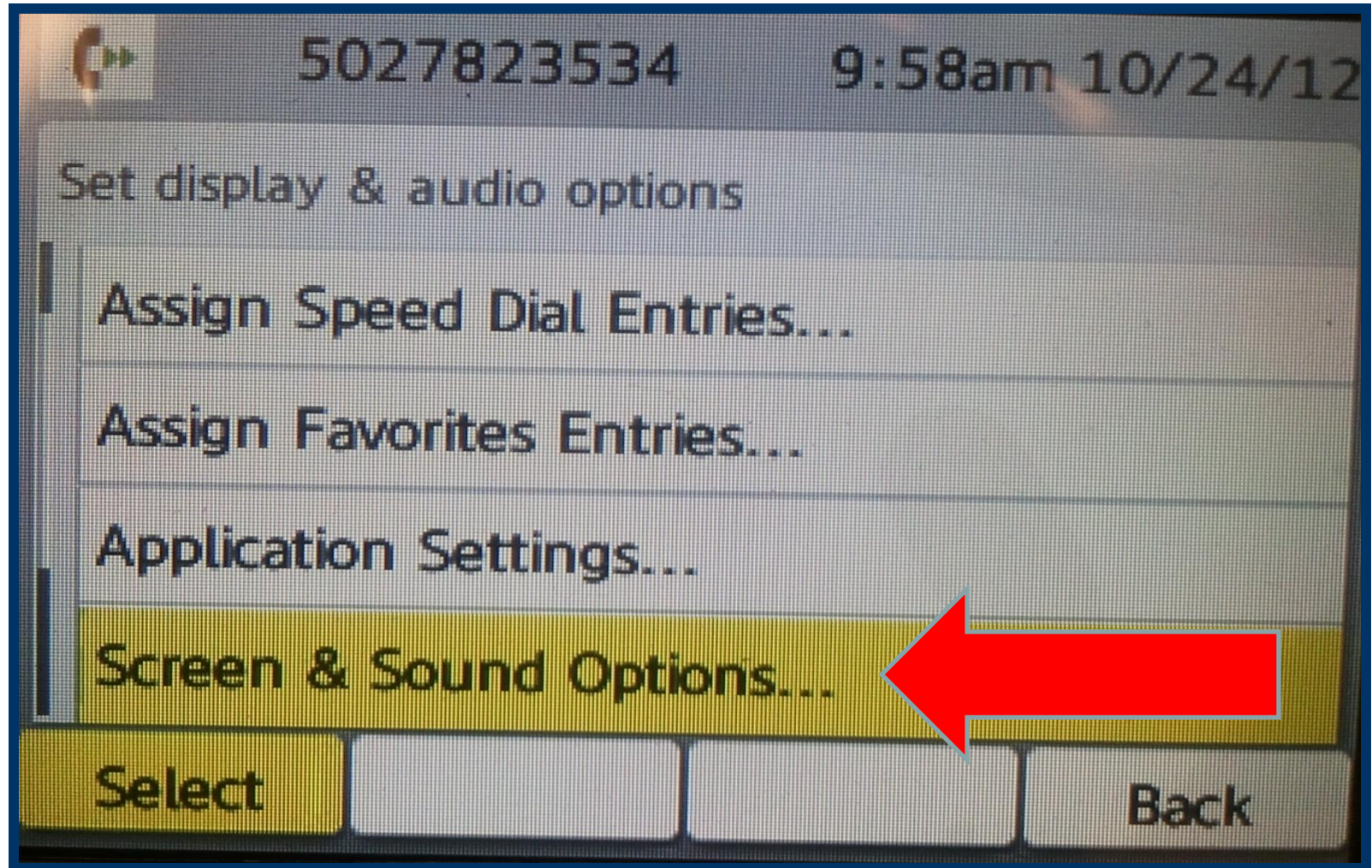
 Default

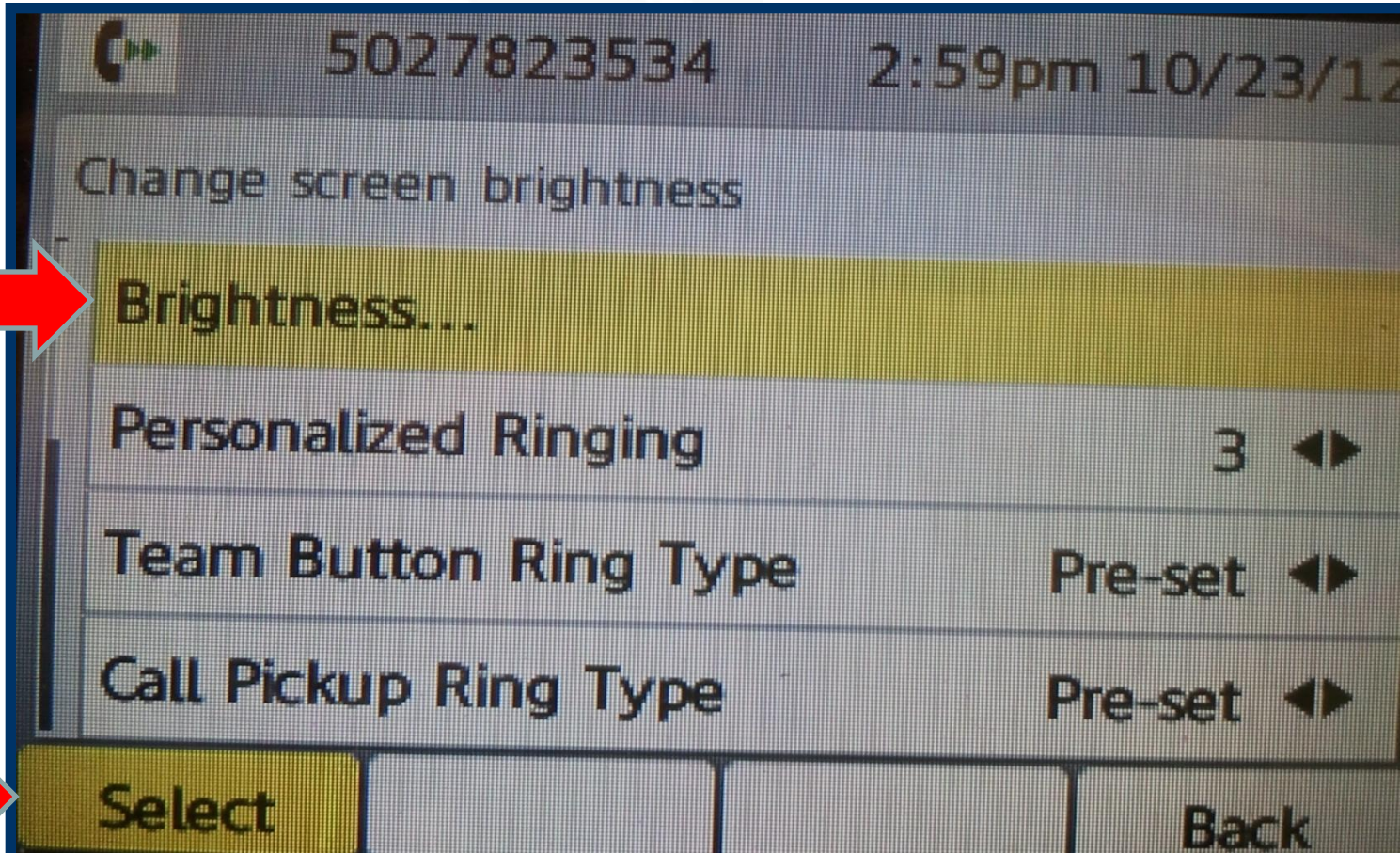
 5027823528

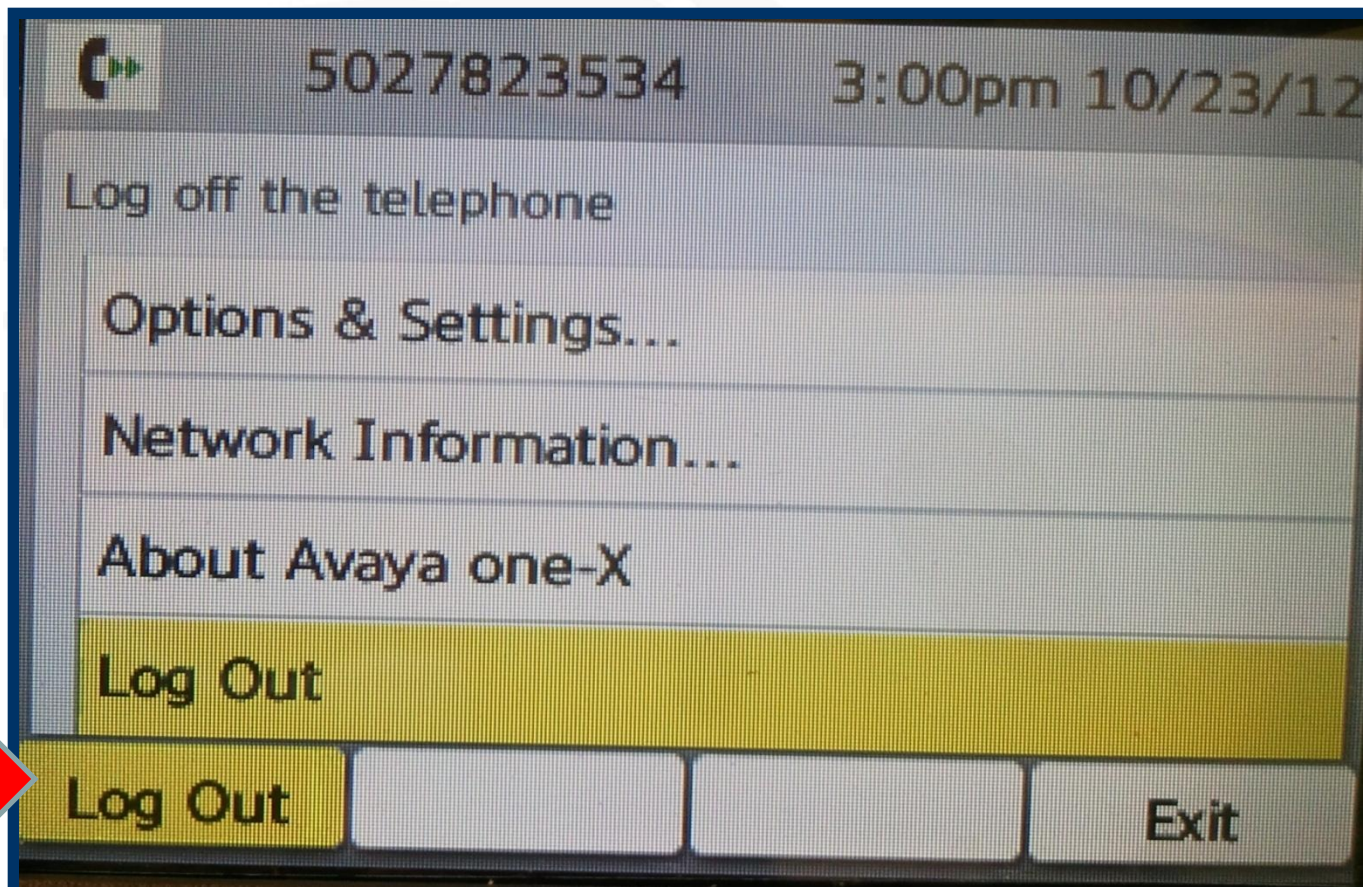
Select  Back

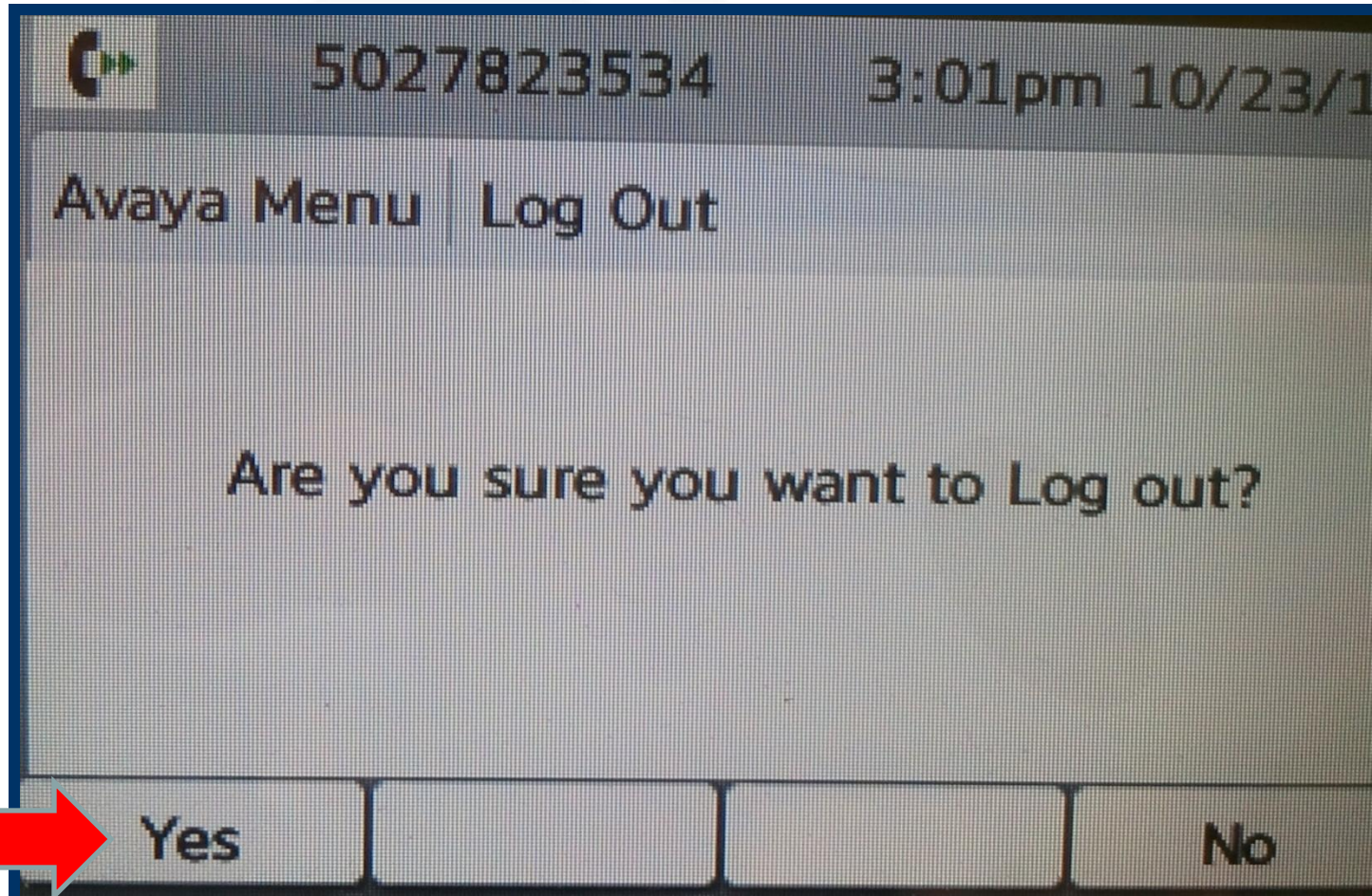




















 **Inbox**

   	From	Subject	Received	Categories
 Date: Today				
 	Avaya Aura Messaging	Voice Message from (502) 330-5631	Thu 4/25/2013 1:39 PM	
Voice message copy				
Caller: 5023305631				
Duration: 00:04				





